

**REGION VI HEAD START ASSOCIATION BOARD MEETING**  
**Sugar Land Marriott Hotel**  
**March 29, 2010**

The Region VI Head Start Association Board of Directors met at the Sugar Land Marriott Hotel in Sugar Land, Texas on March 29, 2010 at 8:00 a.m. See sign-in sheet for all those in attendance.

**I. Greetings and Call to Order:** Ms. Lopez called the meeting to order at 8:16 am and welcomed all those in attendance.

**II. Roll Call:** Ms. Lopez completed roll call and a quorum was established (12 out of 20 votes present). Arkansas was recognized for having a representative from the director, staff, parent, and friend affiliate in attendance.

**III. New Business**

**A. Election and Installation of Board Officers:** Terrance St. Julien stated the nominating committee met on Sunday, March 28, 2010 and are recommending the 2010-2012 slate of officers for election and installation, as follows:

President- Gloria Lopez  
First Vice President- Mary Rose Cox  
Second Vice-President -Alvin Jones  
Correspondence Secretary- Peggy Ford  
Recording Secretary- tabled until May  
Historian-Jo Ann Williams  
Treasurer- Kenneth Gilbert  
Assistant Treasurer: Ricky Pondexter  
Parliamentarian: Clyde George

Since Ms. Williams and Mr. Gilbert were not present to confirm their nomination, Ms. Lopez will speak to them. If they decline, the positions will be open for election in May. The terms of Kay Floyd and Ricky Pondexter were not clear. Mr. Jones stated any changes to the by laws must be agreed upon by a majority vote of the members. Mr. Pondexter stated he has been treasurer for quite some time and is willing to be an active member of the board in any capacity; his priority is serving children and families of Head Start. It was not clear if by-laws were amended in the past to reflect the treasurer's position; this will need to be researched further. It was suggested to consider the appointment of a controller instead of a treasurer. No further discussion took place.

**Action Item 1:** Alvin Jones made the motion to accept the recommendations of the nominating committee to elect/install the officers; pending notification and acceptance of two (2) of the nominees not present; Ricky Pondexter seconded. Motion carried.

**B. NHSA Board Representatives:** Terrance St. Julien stated the recommendations of the nomination committee as follows:

Parent- Terrance St. Julien (Louisiana)  
Friend- Kay Floyd – (Oklahoma)  
Staff- Mary Rose Cox (Texas)  
Director- Alvin Jones-(Louisiana)

Mr. St. Julien stated the reason for replacing representatives from time to time is to help incorporate new and fresh ideas. Discussion rose regarding the two year term of a parent and if they can remain on the board after their child leaves the program. Mr. Jones stated it is important to ensure the parents eligibility when being selected at the center level; as that would alleviate the problem on the regional/national level. Ms. Lopez stated there is no term limit for NHSA representatives; however parents may become ineligible during their term. Ms. Lopez will contact Kay Floyd for confirmation/consent for nomination; since she was the only one not present. All others had consent. No further discussion.

**Action Item 2:** Alvin Jones made motion to accept nominations for NHSA representatives as presented; Clyde George seconded. Ms. Barbara Sisco and Ms. Rhonda Ahrent abstained; Ten (10) for and two (2) abstained; majority ruled. Motion carried.

**C. Membership dues for January 1, 2010-December 31, 2010:** Ricky Pondexter, Treasurer stated that each association pays the annual dues of \$500. Mr. Pondexter requested a list of the current state presidents; he will send a letter requesting the membership dues. There was a question about voting rights of state presidents. As a point of clarification it was stated that state presidents are not automatically voting members of the Region VI Board; only if elected by their state association.

**D. Address Resolutions from November 14, 2009 Business Meeting:** A follow-up discussion was held regarding Resolution Number 10 submitted by the Directors Affiliate, Texas HS Association and Arkansas HS Association regarding the Non Federal Share Reduction or Elimination. This motion did not pass (31 for and 37+ against). Mr. Clyde George, Parliamentarian requested the resolution be returned to the authors for better clarification and resubmission at the next annual business meeting. Mr. George stated members need to understand the difficulty agencies are incurring in obtaining non federal share in their communities. No further discussion took place.

**E. Schedule of Meetings:** Mr. Clyde George read the By Laws which state that the four quarterly meetings will be held as follows: One (1) in conjunction with the annual training conference held in the Fall; one (1) in conjunction with the NHSA Training Conference held in the Spring; one (1) three months prior to the annual Region VI Training Conference; and, one (1) three months after the Regional Training Conference. After some discussion it was agreed to schedule the following dates for 2010-11 Region VI Board Meetings:

- May 4, 2010: Dallas, Texas (in conjunction w/ NHSA Conference)
- July 2010: Oklahoma (site of next conference; date not confirmed)
- October 2010: Sugar Land, Texas (in conjunction w/ Region VI Conference; date TBD)
- January 2011: Dallas, Texas (recurring location each year)

Ms. Hyak stated that a THSA Board meeting is scheduled in Dallas at 10:00 on May 2<sup>nd</sup>.

**F. Region VI Conference (Sugar Land, Texas):** Mr. Andrew Mirsky, Sales Manager provided a tour of the conference hotel. The hotel is located in the midst of Sugar Land Town Square which houses a multitude of shops and restaurants, within walking distance. First Colony Mall and other stores and restaurants are less than five minutes away. Town Square is directly across the street and has many outdoor events; music, dancing, school activities, movies, etc. The hotel has in house audio visual, wired internet in the rooms (\$9.95 a day) and wireless in the lobby. The free parking garage has space for 3000 vehicles. There is a pool on the roof of the third floor and an exercise room with plasma televisions. The business center has two computers and printers complimentary to guests. There would be a flat fee for the exhibitors and tablecloths would be provided for the 6 foot tables. The rooms that would be available for use:

- Sugar Land Ballroom: 1000 theater seating; 950-980 rounds. Can be divided into 10 sections that hold 25-30 individuals (15 minute turnaround time)
- Cane I, II, III (1800 sq ft): The room can be divided into three sections with each section holding 40 chairs theatre-style or 20 classroom style.
- Magnolia (2000sq ft): Same length as Cane only wider; 200 chairs theatre-style or 90-100 classroom style.
- Bluebonnet: 100 theatre style, 50-60 classroom style
- Monarch: 75 theatre style, 30 classroom; overlooks Town Square
- Mahogany, Monarch, Palm Azalea and Pecan: theater style 75; 30 classroom
- Hospitality Suite: Two (2) connecting guest rooms; 30 people flow through
- Sleeping Rooms: Kings or doubles; Can have roll away in king rooms only

After discussion, Ms. Lopez entertained a motion to accept the Sugar Land Marriott Hotel as the conference hotel, October 3-7, 2010 as the conference dates and Helen R. Wright as the conference chairperson. No further discussion took place.

**Action Item 3:** Clyde George made the motion to accept the Sugar Land Marriott Hotel to hold the annual Region VI Conference Training on October 3-7, 2010 with Helen R. Wright as the conference chairperson; Barbara Sisco seconded. Motion carried.

**IV. Setting of Next Board meeting:** The next board meeting is scheduled on May 4<sup>th</sup> 1-5 pm during the NHTSA conference in Dallas Texas at the Sheraton Hotel.

**V. Announcements: 37<sup>th</sup> Annual NHTSA Conference May 3-8, 2010 in Dallas, Texas:** All in attendance were encouraged to get their programs involved in and support the conference. No other announcements.

**VI. Adjournment:** Ms. Lopez thanked Ms. Wright and her staff for the good food and great hospitality. She also thanked Pamela William for volunteering to take meeting minutes. Members were advised they could obtain a copy of the By-laws via the website: [www.reg6hsa.org](http://www.reg6hsa.org). Ms. Lopez thanked all for coming to the meeting and wished them all a safe trip home. No further discussion took place; the meeting adjourned at 10:09 am.

Meeting minutes respectfully submitted by Pamela S. Williams, WSS Tri-County